



APPLICATION FOR INDIVIDUALS INTERESTED IN MEMBERSHIP IN THE IACPDA SUBSTANTIVE EQUIVALENCY OBSERVER POOL

As part of the two-year pilot of the process and application for use by accreditors interested in being evaluated by the [International Academy for Continuing Professional Development Accreditation \(IACPDA\)](#) for compliance with its [Standards for Substantive Equivalency between CPD/CME Accreditation Systems](#) (Standards), an observer pool is being established from which individuals will be invited to serve as a non-voting member of the Committee on Substantive Equivalency (Committee). The Committee is charged with reviewing applications to assess compliance with the Standards and ensuring that the IACPDA's decisions are based on substantial evidence provided by the applicants in accordance with IACPDA's standards and procedures.

- The IACPDA conducts all business in English and uses virtual meeting formats when possible and appropriate.
- IACPDA members with relevant CPD accreditation background and the ability to conduct business in English are eligible to apply.
- Please complete the form below and email it to intl.academy@cpdaccrreditation.org

Name of Individual Applying for Membership in IACPDA Substantive Equivalency Observer Pool:

Name of Accreditor with Which Applicant is Associated:

Applicant's Role with that Accreditor (please include title and responsibilities):

Description of Applicant's Other CPD Accreditation Experience:

Applicant's Email Address and Phone Number:

NOTE: By submitting this application to the IACPDA, the applicant attests that
(a) they are able to conduct business in written and spoken English, and
(b) they have relevant CPD accreditation experience.

You will receive an email confirming receipt of your application.